55 PA CODE CHAPTERS 3270.123 & 181(c); 3280.123 & 181(c); 3290.123 & 181(c)

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| NAME OF CHILD | | |
| FEE AMOUNT  (Office use Only) | PER-DAY-WEEK  Per Week | DAY PAYMENT TO BE MADE  Every Friday afternoon or Monday before 12noon! |
| Services to be provided as part of the day care fee (examples: transportation, care, meals, etc.)   * Infants/Toddlers/Preschoolers - Three full meals per day, core knowledge educational program which includes but is not limited to math, language, arts, crafts, computer learning, and daily outdoor recreation. * School-age Child Only: Before-Afterschool Program – transportation to and from school; and homework assistance. Full child care services and/or full services for Summer Camp. | | |
| CHILD’S ARRIVAL TIM E | CHILD’S DEPARTURE TIME | PERSON(S) DESIGNATED BY PARENT WHOM CHILD MAY BE RELEASED |
| LATE PICK UP FEE  $5.00 at pickup | PER MIN-HR  $1.00/min thereafter |
| Extra services to be provided at an additional fee is applicable  A $10.00 late fee applies if the **weekly payment** is not received by 12noon on Mondays, and each day thereafter until payment is received. You, the parent, are responsible for all fees not paid by CCIS or included in your private pay fees; such as late fees, special teachers requests, class activities or events. | | |
| No children will be accepted after **9:30am** without a doctor’s, CCIS or WIC ***“Return to School/Work”*** note. Re-assessment **must** be done every six months per DHS regulations and Parent(s) must attend in person to complete the paperwork. | | |

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| I, the parent/guardian:   * Received complete written program information at the time of enrollment (Section 3270.121, 3280.121, 3290.121) * Agree to update the emergency contract/parental consent form information whenever changes occur or every 6 months at a minimum (Section 3270.124, 3280.124, 3290.124)   **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** \_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_  Signature – Operator Date Signature – Parent /Guardian Date |

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| DATE OF CHILD’S ADMISISON | Periodic Review |
| DATE OF WITHDRAWAL | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  SIGNATURE – PARENT OR GUARDIAN DATE |